

# NOTTINGHAM CITY COUNCIL Land and Planning Policies Development Plan Document (Local Plan Part 2), LAPP, EXAMINATION

---

Inspector: Beverley Doward BSc BTP MRTPI  
Programme Officer: Jayne Knight  
Tel: 07548 160934  
Email: [jayne.knight@nottinghamcity.gov.uk](mailto:jayne.knight@nottinghamcity.gov.uk)

30 May 2018

Dear Sir/Madam,

## Introduction of Programme Officer for the Examination of the Nottingham City Council Land and Planning Policies DPD (Local Plan Part 2), (LAPP)

I am writing to introduce myself as Programme Officer for the Examination of the LAPP, working in support of Ms Beverley Doward, the Inspector appointed to conduct the Examination. An essential part of my role is to communicate with those who have made representation on the plan and act as a channel of communication between representors, the Council and the Inspector. The Inspector is not able to communicate directly with representors or the Council except in hearings sessions. This letter is being sent to all those making Late Representations to the Plan; my 18 May letter was sent to the majority of representors but, now that the Inspector has agreed to the Council's request that she consider those late representations which the Council regards as duly made, I am writing to all on the Council's additional list to ensure you are aware of the process and can request to participate, subject to conditions outlined below.

You will have already received a letter from Mr Peter McAnespie, Local Plans and Partnership Manager at Nottingham City Council. You can access details of your own representation(s) to the consultation process for one or both versions of the Plan by following the link below where you can find your representor identification number, the number(s) given by the Council to the representation(s) you have made and a copy of your representation(s) to the consultation on the Plan. <https://www.nottinghamcity.gov.uk/submission>

It is probable that Examination hearings will take place during September this year. I will issue a Guidance Note from the Inspector outlining administrative arrangements for the Examination, its general procedures and answering some questions and concerns you may have about the process and potential participation in an Examination hearing session. In order to plan for Examination hearings and prepare a Draft Programme, I need a list of **those making representation(s) and seeking changes to the Plan on the basis that either it, or part of it is unsound, not legally compliant or that the duty to cooperate has not been complied with, who wish to appear in person concerning their representation(s) at an Examination hearing**. Attached is a form to complete and return to me by **14 June 2018** if you wish to participate in an Examination Hearing connected with your representation(s). My contact details are at the top of this letter and if you have any queries about how your representations are registered, please do not hesitate to contact me or the Planning Policy and Research Team (0115 876 4594), email [localplan@nottinghamcity.gov.uk](mailto:localplan@nottinghamcity.gov.uk). At present, I work on the Examination on a part time basis but aim to respond to all email, written and telephone communication within two working days.

Yours faithfully

Jayne Knight, Programme Officer, Nottingham City Local Plan Part 2, Land and Planning Policies (LAPP)

# NOTTINGHAM CITY COUNCIL Land and Planning Policies Development Plan Document (Local Plan Part 2), LAPP, EXAMINATION

---

## REQUEST TO APPEAR IN PERSON AT A HEARING/HEARINGS IN THE EXAMINATION OF THE LAPP

If you have made representation(s) seeking changes on the Plan on the basis that either it, or part of it, is unsound, not legally compliant or that the duty to co-operate has not been complied with and wish to appear in person concerning your representation(s) at an Examination hearing, please complete this form and return it to the Programme Officer by **14 June 2018**. If you have questions concerning how your representation has been logged by the Council, please contact the Programme Officer or a member of the Planning Policy and Research Team (0115 876 4594) or email [localplan@nottinghamcity.gov.uk](mailto:localplan@nottinghamcity.gov.uk).

---

**Consultee Name - Organisation or Individual**

.....

**Organisation or Individual ID number** .....

**Details of Agent**, if one appointed. Please confirm their contact details:

Company name:

Name of agent/phone number and email address:

Unique representation number	Policy or part of the LAPP considered unsound

Please add further rows to the above table if needed but list only those representations which you would wish to discuss at a hearing session.

Return the form to the Programme Officer by **14 June 2018** by post or email. Contact details are given on the attached letter in case of queries.