Early Years

Procedure for funded settings where Ofsted issue a Notice of Intention (NOI) / Decision (NOD) to cancel registration

The Annual Provider Agreement clearly identifies the required quality standards in order for settings to receive funding and be on the Directory of Providers. If the provider receives a NOI (following complaint or inspection), funding will not be automatically withdrawn. However, if at any time Nottingham City Council believes that children are at risk within the setting, immediate arrangements will be made to suspend funding and the provider will cooperate with Nottingham City Council's reasonable instructions in connection with transferring children and families to other providers, if required, and, where appropriate.

If a setting has been issued a NOI to cancel registration, the provider MUST:

- Notify the LA Early Years team of NOI
- Provide the LA Early Years team with the relevant notice when received from Ofsted

This procedure will be followed for settings where Ofsted have given NOI to cancel registration

The provider will notify the LA Early Years
Team of the NOI

Early Years Team notifies Director of Education Services, Families Information Service, NCSCP, Early Years Funding Co-ordinator



Early Years team contact the setting in writing to:

- Acknowledge NOI
- Provide details of Provider Intervention meeting
- Issue Intervention Action Plan

Provider Intervention Meeting

Early Years Team focus:

- Clarify details of NOI
- Discuss and formalise Intervention Action Plan
- Discuss and agree Early Years team involvement and timelines
- Discuss any safeguarding concerns/Ofsted actions



Ofsted will monitor or may carry out a full inspection to gather sufficient evidence that the setting has improved.

NOI removed and settings registration continues

Ofsted Notification of Decision (NOD) to cancel registration issued at least 14 days after NOI. (Setting will close after 28 days if no appeal)



Funding will be suspended and the provider will co-operate with Nottingham City Council's reasonable instructions in connection with transferring children and families to other providers.

Further information and guidance can be found here: Early Years Compliance Handbook: https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/596057/Early_years_compliance_handboo

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/596057/Early_years_compliance_handbook.pdf